
TOOTH TRIBUNE

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Dr. Clayton Fuller ORTHODONTIST

September Toothousand-Three

Telephone Etiquette

In our practice, we like to contribute to the education of our patients in many ways. This month we would like to talk about telephone etiquette. The telephone is a vital source for information and an integral part of our service to you. We are on the telephone frequently for appointment scheduling.

Below is a list of the most important things to keep in mind when using the telephone.

- Identify yourself with your first and last name when calling someone. Especially someone who would not normally recognize your voice.
- Respect other peoples' time. Ask them if now is an okay time to reach them before you start explaining the reason for your call.
- If you need to place someone on hold, it is best to ask them first.
- Always say, "Who's calling please?" Rather than "Who's this?"

- Respect others' time if you use your call waiting feature.
- Use good speech habits when answering the phone. Phrases not to use are "Hang on", "Uh", and "I dunno."
- Do not eat, drink, or chew gum while on the phone.
- Deliver the message to others if you take one.
- If you dial a wrong number, apologize first and then hang up.
- Keep background noise to a minimum when calling or receiving calls (loud TV's, etc.).

Remember, we only have a few seconds to make a good impression, so make the best one the first time.

Role Model



*Dr. Laura Hinton,
chiropractor*

Q: What is a chiropractor?

Dr. H.: A doctor who keeps your spine healthy.

Q: How did you choose it as your profession?

Dr. H.: A personal experience allowed me to see how a chiropractor influences the health of others.

Q: What education do you need to be a chiropractor?

Dr. H.: One generally obtains a college degree first, but it is not necessary. But you do need to take pre-medical courses to get accepted into Chiropractor College.

Q: Do you have your own practice?

Dr. H.: Yes, my office is in Bonita and I have patients of all ages. In fact this interview gives me a chance to reach the children. The best advice I can give you is to wear your backpack up high and keep the straps over both shoulders. Keeping your spine aligned when your young will give you less problems later in life.

Q: Do you think it is a good career choice for a woman?

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Dr. H: Yes. Women tend to make better chiropractors because of the finesse of their movement, instead of the strength of the movement. The opportunities for women are better today than they used to be.

NEW FACES

WITH BRACES

*Divina Apan
O'Bryan Manglicmot
Elizabeth Garcia
Kimberly Parton
Olivia Angeles
Felix Vasquez
Melissa Villa
Johnny Clark
Yann Belmonte
Stephanie Cusquen
Jesse Martinez
Samuel Greenberg
Michael Rodriguez
Christian Semano
Alex Zepeda
Breanna Cockrell
Ilyana Castellanos
Dyllan Moses
Angelo Seganti
Monique Fleming
David Tavaréz
Maria Luis Obillo
Julio Machado
Karen Leyba
Joshua Morales
Derek Llanes
Rob Bowman
Alyssa Moreno
Liliana Rodriguez
Nicole Zagornik
Alicia Luallin
Ariel Estrada
Hailey Mayer
Fabiola Garcia*

*Michael Poyser
Jill Calvert
Hugo Bermudez
Elva Flores
Christopher Duran
Maritza Hernandez-
Bravo
Megan Roberson
Aldo Vicente-Vidal
Chris Puente
Erika Zagornik
Ashley Spillane
Lisa Marie Holmes
Jordan Figg
Marlene Armador
Andrea Asuncion
Kristine Jackson
Wendy Munoz*

Perfect Smile Club

*Adam Wilbanks
Leon Lavergne
Tara Araiza
Janell Carpenter
Amanda church
Nkechi Johnson
Daniel Chang*

HAPPY BIRTHDAY TO:

Edward Directo, Nadiyah Salahuddin, Mark Gosnell, Jessica Reyes, Christopher Nillaga, Vanesa Fierro, Gizelle Hernandez, Charlotte Donaldson, Allison Boyle, Kyle Chandler, Jeffrey Duarte, Paul Godbey, Tasia Diaz, Donald Bonahoom, Lauren Jimenez, Derek Llanes, Nicole Reyna, Angelica Banaag, David Marino II, Timothy Reyes, Luigi Anaya, Darrell Watkins, Kristel Rayala, Katrina Schechter, Allan Pura,

Christina Blas, Chris Puente, David Anderson, Vanessa Lopez, Sandra Daigle, Bobbye Watkins, Tony Lawson, Kathy Malaney, Cory Flanagan, Malcolm Moore, Jeremy Biggs, Tyler Ruiz, Shawn Szafarski, Vincent Capito, Niel Purificacion, Paul Venegas, Jessica Marcello, Alex Ouji, Rizzi Galibut, Vanity Wong, Felipe Garcia, Mark Rigguri, Julie Forsberg, Michele Najera, Linda Clark, Elena Brooks, Laura Dimmock, Jessica Stanley, Miguel Gurrola, Becky Bair, Chezarae Zeitler, Blake Macek, Abel Oliva, Caleb Joubert, Bryan Estandian, Melony Morales, Shannon Rogge, Sidney Ibanez, Kyle Lingle, Ashley Spillane, Anjelica Albino, Jennifer Connaughy, Andy Vasquez, Sam Sarkisian, Jose Marron, Jean Childs-Moore, Javier Reyes, Emilio Nieto, Connor Pompa, Meagan Wickersham, Cody Shephard, Paolo Madla, Michelle Guerra, Hailey Mayer, Tierra Rance, Edward Honaker, Davis Reeves, Aaron Taylor, Patrick Sy, Barbara Thomas-Rutledge, Ben Mills, Marie Palo, Guillermo Lopez, Iman Autman, Cassie Best, Joslyn Lapira, Marie Albano, Jessica Cien-Mayer, Elva Flores, Michael Lien, Tori Puente, Susan Brown, Daniela Gil, Elsa Lopez, Nate Marine, Karen Leal, Joseph Temples, Brandon Santos, Paulina Gutierrez, Johnny Clark, Zachary Botterman, Colton Wood, Jake Ashworth, Kasage Wagner!

